

IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF CALIFORNIA

NOHEMI LAZCANO,

Plaintiff,

No. C 05-03396 WHA

v.

JOHN E POTTER, IN HIS OFFICIAL
CAPACITY AS POSTMASTER GENERAL,
UNITED STATES POSTAL SERVICE,
AND JACK BOSTER, IN HIS INDIVIDUAL
CAPACITY,

Defendants.

**REMINDER NOTICE OF
UPCOMING TRIAL AND FINAL
PRETRIAL CONFERENCE**

This notice serves as a friendly reminder that this case remains set for a **FINAL PRETRIAL CONFERENCE** on **JANUARY 22, 2007**, at **2:00 P.M.**, with a **JURY TRIAL** on **JANUARY 29, 2007**. Please consult the existing case management order and review and follow all standing guidelines and orders of the undersigned for civil cases on the Court's website at <http://www.cand.uscourts.gov>. Continuances will rarely be granted.

The final pretrial conference will be an important event, for it will be there that the shape of the upcoming trial will be determined, including *in limine* orders, time limits and exhibit mechanics. Lead trial counsel must attend.

To avoid any misunderstanding with respect to the final pretrial conference and trial, the Court wishes to emphasize that all filings and appearances must be made — on pain of dismissal, default or other sanction — unless and until a dismissal fully resolving the case is

1 received. It will not be enough to inform the clerk that a settlement in principle has been
2 reached or to lodge a partially executed settlement agreement or to lodge a fully executed
3 agreement (or dismissal) that resolves less than the entire case. Where, however, a
4 fully-executed and unconditional settlement agreement clearly and fully disposing of the entire
5 case is lodged reasonably in advance of the pretrial conference or trial and only a ministerial act
6 remains, the Court will arrange a telephone conference to work out an alternate procedure
7 pending a formal dismissal.

8 In order to evaluate whether the Court can be of further ADR assistance, please file a
9 joint report within fourteen days of service of this order describing the progress and status of
10 your ADR efforts to date and any further ADR recommendations by the parties.

11 In this case, the Court wishes to consider the following additional trial procedures and
12 desires that counsel meet and confer and reach a stipulation concerning whether and how to use
13 them:

- 14 1. Scheduling opposing experts so as to appear in successive order;
- 15 2. Giving preliminary instructions on the law;
- 16 3. Allowing limited pre-closing deliberations (as per, *e.g.*, Rule 39 of
17 the Arizona Rules of Civil Procedure); and
- 18 4. Allowing each side fifteen minutes of opening/argument time to be
19 used during the evidence time (in addition to normal opening statement and
20 closing argument).

21 Please present the results of your stipulation (or not) in the joint pretrial conference
22 submissions.

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25 Dated: December 6, 2006.

26 WILLIAM ALSUP
27 UNITED STATES DISTRICT JUDGE
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